The Solution Is In The System …

paperlessUSA, Inc. scans your business documents, converting them to digital format.

Access to the documents <u>you need</u> becomes instantaneous in an easy-to-use visual HTML format on the Internet or company Intranet.

Information becomes more useful.

Life becomes effective.

Our paperless methodology helps you put your finger on the data you need … NOW!!

FIND & USE CRITICAL DATA anytime, anywhere, by anyone with the paperlessUSA system.

http://www.paperlessUSA.com

CONTACT US TODAY : **866.512.1715**

THE HAYSTACK

THE NEEDLE

WHAT IT DOES

The unique paperlessUSA system turns data overload into ready-to-use information accessible by anyone, anywhere, at any time in a point & click visual format – your **Internet Browser – and/or in Adobe® PDF**!

Convert masses of diverse documents—no matter their quantity or complexity—into digital files that can be cataloged and made searchable. Label, print, share or simply archive them.

- Convert paper to a chosen format: TIFF GIF Adobe® PDF JPEG
- Deliver files to: CD/DVD, Memory Stick, Flash Pen, Internet FTP, hard drive (INT or EXT)
- Search vast volumes of documentation in seconds
- Increase security with digital backup of paper documents
- Searchable data can be <u>audibly</u> "<u>read back</u>" directly from the computer!!

WHY IT'S BETTER

Anyone can scan paper. <u>paperlessUSA does much, much more</u>. We developed and implement the most advanced scanning technology and combine it with precise indexing to build a searchable database that interfaces with your Internet browser and Adobe Acrobat allowing you to quickly search through volumes of paper and decades of documentation to find critical information in mere seconds and **<u>without proprietary software</u>**!

The paperlessUSA solution provides greater search accuracy, higher quality work product, lower overall cost and vastly greater retrieval speeds. We can help your organization **improve productivity that makes better use of financial and human resources**.

- Simple-to-use visual (HTML) displays in your preferred Internet Browser
- Powerful "smart searches" with Adobe® PDF—define search terms to zero-in on precisely the information you want and need
- OCR (optical character recognition)
- Data indexing and organizing to make finding key information fast and easy
- Data encryption for increased security
- Liberation of storage space and staff time
- Sophisticated workflow features speed key business processes

WHAT IT'S IDEAL FOR

It's one thing to have the information on hand. It's another to get your hands on it at a moment's notice. paperlessUSA, Inc. is the only serious choice for managing your valuable records and documentation, including:

- **Legal files**: including all client and third party correspondence, pleadings, discovery, evidence (written documents, audio, video) transactional documents, everything searchable and in one location
- **Compliance and regulatory documentation**
- **Financial services records** and **accounting** data of every type
- **Real estate transactions**: ALL correspondence, disclosures, contracts, escrow, loan, title documents
- **Engineering and architectural documents** – **specifications & blueprints**
- **Medical records, patient billing and insurance claims**
- **Business** forms, **contracts**, and **correspondence**
- **Employee** benefits and **human resources** documents
- **Integrate: color photographs, audio, and video** !!
- **Moving**: why move boxes when you can take CDs?!

Admitted to practice law in California & Colorado since 1984, we are trusted by the Federal Drug Enforcement Administration, the Los Angeles County Superior Court, the Los Angeles District Attorney's Office (Major Fraud & Narcotics), many law firms & insurance companies. Let us help you maximize human and financial resources by putting your finger on the data you need NOW!